

**STEPPINGLEY PARISH COUNCIL MEETING MINUTES**

For: Steppingley Parish Council  
 Held on: Tuesday, 28 January 2025

**PRESENT**

Pauline Henniger  
 Hugh Jackson (Chair)  
 Marcus Webb  
 Chris Wood  
 Lionel Yarde  
 Julie Todd (Clerk)

**IN ATTENDANCE**

Cllr Ian Adams – CBC  
 Cllr Gareth Mackey –  
 CBC  
 Keith Herring

**APOLOGIES**

Cllr Heather Townsend - CBC

<b>Agenda Item</b>		<b>Action</b>
<b>1.</b>	<b>Apologies for Absence</b> Apologies were received from Cllr Herring and Ward Cllr Townsend.	
<b>2.</b>	<b>Members' Interests</b> None	
<b>3.</b>	<b>CBC Councillors' Reports</b> <ul style="list-style-type: none"> <li>- Flitwick Road – 30 mph sign has been knocked down and aggregate is spilling out.</li> <li>- Ward Councillor Grant – match funding available. Ward Cllrs agreed to support new cradle swings - £2,100.</li> <li>- Crematorium Lighting – Ward Cllr Adams has written three times with, to date, no result. Ward Cllr Mackey agreed to follow up.</li> <li>- Steppingley Road Field – CBC awaiting traffic reports.</li> <li>- Old Allotments, Flitwick – proposal for affordable/social housing. Noted that this would increase traffic onto Steppingley Road.</li> <li>- Park Inclusive Farm, Flitwick Road – Enforcement Notice has been created CB/EN/25/0013.</li> <li>- Strategic Authorities – CBC has expressed interest in being in first tranche.</li> <li>- Senior Village – units currently being sold. Opening 20/04/25.</li> <li>- Flitwick Station step free access planned for April 2025.</li> </ul>	<p><b>IA</b></p> <p><b>Clerk</b></p> <p><b>GM</b></p>
<b>4.</b>	<b>Minutes of PC Meeting: 12/11/24</b> Cllr Yarde proposed that the minutes be accepted as a true and accurate record of the meeting. Cllr Jackson seconded and it was unanimously agreed. Cllr Jackson signed the minutes.	
<b>5.</b>	<b>Matters Arising</b> To be dealt with in Reports.	

<p><b>6.</b></p>	<p><b>Reports</b></p> <p><u>a. Planning</u> See Park Inclusive Farm above.</p> <p><u>b. Highways</u> - Old Chapel-Peakes End – edging to be monitored. - Eversholt Road + Rectory Road – potholes reported. Gulleys need clearing – CBC aware. Cllr Wood to follow up. - Peakes End – blocked drains – to be assessed.</p> <p><u>c. Footpaths, P3, Hedges, Tree Warden &amp; Conservation</u> - FP1 diversion – cost of approx. £700 to SPC.</p> <p><u>d. SVA Liaison</u> - Activity calendar has been planned. 08/05 quiz. - Village Hall Windows – currently getting quotes and clarifying if planning permission is needed. Likely cost £4,000 for windows + fitting. - Website – includes church information. Address: steppingleyvillage.co.uk. Awaiting booking link then will be launched.</p> <p><u>e. Recreation Ground</u> - Cricket pitch is being invaded by moles. Cllr Yarde to liaise with Cricket Club and find moleman. - Village hall clock – one face is not working.</p> <p><u>f. Steppingley Profile</u> Nothing to report.</p> <p><u>g. Communications</u> Village Whatsapp group is very lively. New walking group has been established.</p> <p><u>h. Finance</u> The financial spreadsheet was circulated prior to the meeting.</p> <p>Accounts – as of 31/12/24</p> <table border="1" data-bbox="419 1576 914 1648"> <tr> <td>Current Account</td> <td>£735.26</td> </tr> <tr> <td>Reserve Account</td> <td>£12,980.23</td> </tr> </table> <p>Invoices for Payment</p> <table border="1" data-bbox="419 1704 1275 1881"> <tr> <td>20/01/25</td> <td>SVA</td> <td>Insurance</td> <td>£572.66</td> </tr> <tr> <td>31/12/24</td> <td>Julie Todd</td> <td>Oct-Dec '24 Salary inc Back Pay</td> <td>£333.90</td> </tr> <tr> <td>31/12/24</td> <td>HMRC</td> <td>Tax</td> <td>£222.00</td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td>£1,128.56</td> </tr> </table> <p>It was agreed to transfer £1,500 to current account.</p>	Current Account	£735.26	Reserve Account	£12,980.23	20/01/25	SVA	Insurance	£572.66	31/12/24	Julie Todd	Oct-Dec '24 Salary inc Back Pay	£333.90	31/12/24	HMRC	Tax	£222.00	Total			£1,128.56	<p><b>CW</b></p> <p><b>MJ</b></p> <p><b>MJ</b></p> <p><b>LY</b></p> <p><b>LY</b></p>
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<p><b>7.</b></p>	<p><b>Wi Fi Security Policy</b> Policy has been written and is on display in both the village hall and pavilion.</p>																					

<p><b>8.</b></p>	<p><b>Correspondence</b> Circulated prior to the meeting.</p>	
<p><b>9.</b></p>	<p><b>Matters to be Brought Forward to Next Meeting</b> Meeting with Blake Stephenson, MP</p>	
<p><b>10.</b></p>	<p><b>2025 Meeting Dates</b> Second Tuesday of "odd" months. Next meeting: Tuesday, 11 March 2025 at 7.30 pm in the village hall.</p>	

The above are considered a true and accurate account of the meeting.

Signed .....

Date .....