

# Steppingley Parish Council

## AGENDA

**Tuesday, 9 July 2024  
at 7.30 pm  
in Steppingley Village Hall**

- |   |                         |
|---|-------------------------|
| <b>1. APOLOGIES</b>   | <b>Chair/<br/>Clerk</b> |
| <b>2. MEMBERS' INTERESTS</b>  | <b>Chair</b>            |
| <b>3. CB COUNCILLORS' REPORTS</b>                                     | <b>Ward Cllrs</b>       |
| <b>4. MINUTES OF AGM MEETING: 14/06/24</b>                            | <b>ALL</b>              |
| <b>5. REPORTS</b>   |                         |
| a. Planning – Steppingley Field Update                                | H. Jackson              |
| b. Highways   | C. Wood                 |
| c. Footpaths, P3, Hedges, Tree Warden & Conservation<br>- Tree Survey | L. Yarde                |
| d. SVA  | M. Jordan               |
| e. Recreation Ground – Play Equipment – New Survey + Repairs          | M. Webb                 |
| f. Steppingley Profile  | M. Jordan               |
| g. Communications   | P.                      |
| h. Finance  | Henninger<br>Clerk      |

Accounts – as of 30/06/24

Current Account	£4,157.36
Reserve Account	£15,131.41

Invoices for Payment

27/06/24	Wisteria Landscaping	Fitting Rec Gate	£230.05
01/07/24	Julie Todd	April-June Salary	£400.10
01/07/24	HMRC	Clerk's Tax	£100.00
Total			£730.15

Invoices Paid since May Meeting

22/05/24	Wysteria	Recreation Grate	£710.57
24/06/24	Gigaclear	Pavilion Wi Fi	£36
25/06/24	BATPC	Annual Subscription	£100
25/06/24	Chris Wood	Tree Expenses	£53.98
25/06/24	Fire Security Sols	Pavilion Inspection	£150
25/06/24	Richard Harris	Recreation Road Hedges	£275
25/06/24	Robert Yates	Tree Survey	£480
30/06/24	Unity Bank	Service Charge	£18

**6. POLICIES AND PROCEDURES:**

- a) Standing Orders
- b) Financial Regulations – New
- c) Risk Assessment
- d) Asset Register

**7. CORRESPONDENCE**

**8. MATTERS TO BE BROUGHT FORWARD TO NEXT MEETING**

**9. DATES OF 2024 MEETINGS**

Tuesday, 10 September

Tuesday, 12 November

Julie Todd  
Clerk  
Steppingley PC  
[steppingley-pc@outlook.com](mailto:steppingley-pc@outlook.com)