

STEPPINGLEY PARISH COUNCIL

Annual General Meeting Agenda

Tuesday, 13 May 2025

at 7.30 pm

at The Pavilion, Steppingley

Annual General Meeting

1. Election of Chair
2. Election of Vice Chair
3. Declaration of Acceptance of Office – Chairman and Cllrs
4. Acceptance of Apologies for Absence
5. Declaration of Pecuniary Interest
6. Appointment of Councillors to Parish Posts:
 - Planning
 - Highways
 - Footpaths, P3, Hedges, Tree Warden and Conservation
 - SVA Liaison
 - Recreation Ground
 - Steppingley Profile
 - Communications
 - Finance

Parish Council Meeting

7. Public Question Time (5 minutes)
8. CBC Councillors' Reports
9. Minutes of the Meetings held on 11 March 2025 + 10 April 2025 (EM)
10. Matters Arising
11. Reports:
 - a. Planning - CB/25/01353/FULL High Crest
 - b. Highways
 - c. Footpaths, P3, Hedges, Tree Warden and Conservation
 - d. SVA Liaison
 - e. Recreation Ground – Play Equipment Inspection Report + Action Plan, Flat Swings
 - f. Steppingley Profile
 - g. Communications
 - h. Finance

Accounts – as of 30/04/25

Current Account	£5,077.12
Reserve Account	£11,358.47

Invoices for Payment 30/04/25

CBC	FP1 Diversion Advertising	£365.90
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- VAT Refund
- Ward Cllr Grant

12. 2024/25 Annual Return:

1. Internal Auditor's Report
2. Governance Statement
3. Accounting Statements
4. Certificate of Exemption

13. Community Governance Review

14. Universal Studios

15. Correspondence

16. Matters to be Brought Forward to Next Meeting

17. Date and Time of Next Meeting – Tuesday, 15 July 2025 @ 7.30 pm

Clerk to the Council:
Julie Todd
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