

MINUTES

For: Steppingley Parish Council
 Held on: Thursday, 14 September 2017
 at the Village Hall

PRESENT

Hugh Jackson
 Christine Cook
 Pauline Henninger
 Julia Pankhurst
 Marcus Webb
 Lionel Yarde
 Julie Todd (Clerk)

IN ATTENDANCE

Cllr Fiona Chapman MBE -
 CBC
 Cllr Charles Gomm - CBC

APOLOGIES

Melissa Jordan
 Cllr Andrew Turner - CBC

AGENDA ITEM		ACTION
1.	APOLOGIES Melissa Jordan and Cllr Andrew Turner.	
2.	MEMBERS' INTERESTS None	
3.	CBC COUNCILLORS' REPORT <u>Bedford Road Closure</u> A new roundabout to be built by Wixams. Cllr Chapman has taken up the poor/miscommunication with Marcel Coffee, Director of Community Services. The permit for the works is currently pending. <u>Flitwick Leisure Centre</u> Currently heating in different rooms cannot be regulated. This is being fixed. <u>CBC Corporate Resources Overview and Scrutiny Meeting</u> Cllr Gomm reported that the contract for highways with Ringway Jacobs is 18 months old. At the meeting it was agreed that performance to date had been very poor. Sweeping changes over the next six months have been promised. Discussion followed re contracts/penalties and Hugh Jackson offered to meet with Paul Duckett, Chair CROS and share his expertise. <u>Frogghall Road</u> – Trees need cutting back. Cllr Chapman reported that after repeated chasing this work has now been carried out.	CG

	<p><u>Bridleways</u> – LY reported that he had left four messages asking to be called back and no response. LY to email FC for follow up</p> <p>Outstanding actions:</p> <p><u>Steppingley/Flitwick Boundary</u> – where the boundary along Froghall Road is tbc.</p> <p><u>Kiln Farm</u> – concrete blocks on verge on Steppingley Road. CG has written to the Area Technician and is awaiting a reply.</p> <p><u>Speed Gap</u> – between Beechwood Animal Feeds and Saffron Plaza. Action: Bring 30 mph sign forward to Beechwood. 30 mph signpost has not been replaced.</p>	<p>LY/FC</p> <p>FC</p> <p>CG</p> <p>FC</p>
5.	<p>MATTERS ARISING</p> <p><u>Fly tipping</u> – HJ emailed Craig Siddle @ CBC re following up addresses in the rubbish. To date has had no response.</p> <p><u>Village Email Group</u> –Email to be sent to all potential recipients as they need to opt in.</p>	<p>JP</p>
7.	<p>REPORTS</p> <p>a) Planning</p> <p><u>Local Plan</u> – HJ thanked JP for her response on behalf of SPC. There is a boundary review in November which could mean Flitwick settlement could encroach on the Green Belt which currently separates Flitwick and Steppingley. Action: JP to email FC and CG and request that we are kept informed.</p>	<p>JP</p>
	<p>b) Highways</p> <p>CC reported that the weight limit signs are now in place. New signs were used where information was doubled up – weight limit/destination. CBC are undertaking a large education programme with the sat nav companies.</p> <p>20mph speed limit – In order to have a 20 mph speed limit through the village evidence needs to be collected re traffic speed via a Speed Watch Programme. If the average is 24 mph or less signage would be employed. If the speed is more than 24 mph additional features would be used – raised road/chicanes – however this would mean lighting would be needed for these features. This in turn leads to cost implications as there is currently no lighting – Rural Match Funding could be used with SPC footing 50%. Action: CC to investigate speed watch – what it entails/equipment.</p>	<p>CC</p>

	<p>c) Footpaths, P3, Hedges, Tree Warden and Conservation</p> <p>Phil Hynes has cut the hedge twice and generally maintained the Recreation Group. Invoices for a total of £420 were agreed.</p> <p>LY to ask Phil Hynes to cut the branches overhanging the train in the play area.</p> <p>Village Hall Clock – has stopped. LY to follow up with Smiths of Derby.</p>	<p>LY</p> <p>LY</p>
	<p>d) SVA</p> <p>Julia Pankhurst is Chair; Phil Williams is Treasurer and Hazel Clow-Shepherd is Secretary.</p> <p>Beer Festival was a great success.</p> <p>Upcoming events:</p> <p>Whist Evening – 7 October</p> <p>Trick or Treat – 31 October</p> <p>Quiz Evening – 18 November</p> <p>Christmas Carols – tba</p> <p><u>Play Equipment</u> – quotes have been received. Layout of new equipment tbd. SPC to fund £2,000 and SVA remainder</p>	
	<p>e) Recreation Ground</p> <p>See (c above).</p>	
	<p>g) Steppingley Profile</p> <p>Nothing to report</p>	
	<p>h) Notices</p> <p>The Totternhoe PC Policy on Display Advertising was circulated prior to the meeting. It was unanimously agreed to adopt this policy for Steppingley. Action: PH to put into effect.</p>	<p>PH</p>
	<p>i) Community Police Meeting August 2017</p> <p>Due to a significant birthday, LY was unable to attend this meeting. LY will attend the meeting on 20/09 with Police Commissioner Kathryn Holloway.</p>	<p>LY</p>
	<p>j) Finance</p> <p>Finance spreadsheet circulated prior to the meeting:</p> <p>Current account: £6,127.29</p>	

	<p>Deposit account: £4,803.49</p> <p>2016/17 accounts have been approved by BDO, the external auditor – awaiting for written confirmation.</p> <p>VAT refund has been applied for.</p>	
7.	<p>DEFIBRILLATOR</p> <p>Information was circulated prior to the meeting. Action: JT to investigate and report back.</p>	JT
8.	<p>CORRESPONDENCE</p> <p>Circulated by email and at meeting.</p>	
9.	<p>ANY OTHER BUSINESS</p> <p><u>Patient Participation Group</u> – LY attended a meeting. It was agreed the key issue is getting appointments – this is due to lack of space, difficulty recruiting doctors. A working group has been set up with the Practice Manager to look at solutions.</p> <p>Harvest supper – 18 September</p> <p>Concert raised £230 for the church.</p> <p>CC gave her apologies for November meeting and announced she was moving to Suffolk in the near future.</p>	LY
10.	<p>DATE OF NEXT MEETING</p> <p>Thursday, 9 November 2017</p> <p>To be held in Steppingley Village Hall starting at 8 pm.</p>	

The above are considered a true and accurate account of the meeting.

Signed

Hugh Jackson (Chairman)