

**MINUTES**

For: Steppingley Parish Council  
 Held on: Thursday, 8 October 2020

**PRESENT**

Pauline Henninger  
 Hugh Jackson (Chair)  
 Melissa Jordan  
 Marcus Webb  
 Chris Wood  
 Lionel Yarde  
 Julie Todd (Clerk)

**IN ATTENDANCE**

Cllr Neil Bunyan - CBC  
 Cllr Charles Gomm - CBC

**APOLOGIES**

Cllr Gareth Mackey – CBC

<b>This meeting was held over the internet using Zoom due to COVID-19</b>		
<b>Agenda Item</b>		<b>ACTION</b>
<b>1.</b>	<b>APOLOGIES</b> Cllr Gareth Mackey	
<b>2.</b>	<b>MEMBERS' INTERESTS</b> None	
<b>3.</b>	<p><b>CBC COUNCILLORS' REPORT</b></p> <p><u>S106 Monies</u> – Cllr Mackey to report on how/when monies are collected and distribution.</p> <p><u>Fordfield Road Speed Limits</u> – these will be reviewed after 12 months.</p> <p><u>Fordfield Road Crematorium</u> – CBC Councillors have repeatedly asked CBC colleagues including Eugene Ghent, Executive Member for Assets, and Housing Delivery, for an update on the planning application – no information forthcoming. Cllr Jackson expressed concern that CBC do not answer either emails or questions re the crematorium from both CBC councillors and SPC.</p> <p><u>New Chief Executive</u> – Marcell Coffait, currently CBC Director of Community Services has been appointed to succeed Richard Carr.</p> <p><u>Planning White Paper</u> – Cllr Bunyan attended a meeting with Richard Fuller, MP for NE Bedfordshire. Both CBC and LGA are against the proposals.</p> <p><u>Libraries</u> – the online ordering of books is being reviewed.</p> <p><u>Remembrance Service</u> – CBC councillors have a wreath they would like to lay in Steppingley. Cllr Webb to enquire re service.</p> <p><u>COVID-19 Infringements</u> – should be reported to the police.</p> <p><u>CBC Grants</u> – next round starts in April 2021.</p>	<p><b>GM</b></p> <p><b>MW</b></p>
<b>4.</b>	<b>MINUTES OF 30 AUGUST and 17 AUGUST 2020 MEETINGS</b> Both approved and duly signed.	

<b>5.</b>	<b>MATTERS ARISING</b> To be covered in reports.	
<b>6.</b>	<b>REPORTS</b> <b>a) Planning</b> <u>CB/20/02891/LB - Park Farmhouse, Peakes End, Steppingley, MK45 5AY</u> – SPC have no objections. <u>CB/20/02325/FUL The Drovers</u> – awaiting decision	<b>Clerk</b>
	<b>b) Highways</b> Cllr Wood attended CBC Highways meeting. <u>Rob Porter</u> has taken over from Mark MacDonald as Principal Highways Officer <u>Speed Count</u> – in 2019 the average speed was recorded as 22 mph however the monitor was sited near Peakes End when traffic are slowing/have slowed down for the bend and this does not reflect speed of vehicles entering and leaving Steppingley. CBC have agreed to undertake another one – probably next year. Cllr Yarde said there had been a speed check under the chairmanship of John Eilbeck where the monitors had been placed by the bungalows. Cllr Yarde to look for report. <u>Potholes</u> – Cllr Wood will report on CBC website <u>Highways Portal</u> – new one to be launched at the end of October <u>Speed Cameras</u> – portable speed activated cameras which fix to existing poles, solar/battery powered with information downloaded using Bluetooth could be an option. Cllr Wood to investigate costs and permissions needed. <u>Speedwatch</u> – police provide equipment and training. Would need volunteers from the village. <u>Wildflowers on Verges</u> – need to apply to CBC for permission. <u>Verges/Hedges Trimming</u> – Cllr Wood to raise with CBC Highways. <u>Church End Flooding</u> – despite gulleys and pipes being cleaned recently after heavy rainfall flooding occurs outside the French Horn to Little Thatch in Church End. <u>Froghall Road</u> – still not adopted by CBC and therefore no changes can be considered to the chicane system. <u>Hospital Verge</u> – after 8 requests to CBC by Cllr Yarde the verge has been cut.	<b>LY</b>     <b>CW</b>     <b>CW</b>  <b>CW</b>  <b>CW</b>
	<b>c) Footpaths, P3, Hedges, Trees &amp; Conservation</b> Cllr Yarde reported: <u>Hedge Between Rectory Road Bungalows And Cricket Ground</u> – Cllr Yarde has received a number of complaints re “bareness”. Cllrs Yarde and Wood met with Claire Wardle, CBC Countryside Officer who was very helpful and will send through a planting plan together with list of suppliers. Cost	<b>LY/CW</b>

	<p>approx. £100. Unanimously agreed it was an excellent idea.</p> <p><u>FP1</u> – Cllr Yarde has been liaising between Beckerings Farm and Michelle Flynn, CBC RoW Officer re moving exit on Fordfield Road bend to the fishermen’s gate. It was agreed a kissing gate would be ideal. There will be costs – legal for diverting footpath + new gate.</p> <p><u>Fordfield Road Cycleway Signs</u> – it was agreed these are misleading. Cllr Yarde to investigate.</p> <p><u>Rectory Road/Cricket Pitch Hedge</u> – it was agreed this should be trimmed.</p>	<p><b>LY</b></p> <p><b>LY</b></p> <p><b>LY</b></p>																																										
	<p><b>d) SVA</b> No report</p>																																											
	<p><b>e) Recreation Ground</b> <u>Play Equipment</u> – current position:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th></th> <th style="text-align: right;"><b>Total £</b></th> <th style="text-align: right;"><b>VAT</b></th> <th style="text-align: left;"><b>Notes</b></th> </tr> </thead> <tbody> <tr> <td>Ball Catcher</td> <td style="text-align: right;">£1,078.80</td> <td style="text-align: right;">£179.80</td> <td rowspan="2">Paid + installed SVA paid 50% ex VAT £1,798 Train installed</td> </tr> <tr> <td>Train</td> <td style="text-align: right;">£3,357.00</td> <td style="text-align: right;">£559.60</td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td>Marmax – 2 x picnic bench Noticeboard Gameboard Goal Wall</td> <td style="text-align: right;"><u>£3,344.16</u></td> <td style="text-align: right;"><u>£557.36</u></td> <td rowspan="2">Invoice for payment</td> </tr> <tr> <td><b>Totals</b></td> <td style="text-align: right;"><b>£7,779.96</b></td> <td style="text-align: right;"><b>£1,296.76</b></td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td><b>Less</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>SVA</td> <td style="text-align: right;">£1,798</td> <td></td> <td></td> </tr> <tr> <td>CBC Grant</td> <td style="text-align: right;"><u>£2,750</u></td> <td></td> <td></td> </tr> <tr> <td><b>SPC cost</b></td> <td colspan="2" style="text-align: right;"><b>£3,231.96 – VAT = £1,935.20</b></td> <td></td> </tr> </tbody> </table> <p><u>2020 ROSPA Inspection</u> – it was agreed to wait for all equipment to be installed before requesting an inspection</p> <p><u>Play Equipment Tender</u> – it was agreed SPC should be included in the tender being undertaken by ParksEast.</p>		<b>Total £</b>	<b>VAT</b>	<b>Notes</b>	Ball Catcher	£1,078.80	£179.80	Paid + installed SVA paid 50% ex VAT £1,798 Train installed	Train	£3,357.00	£559.60					Marmax – 2 x picnic bench Noticeboard Gameboard Goal Wall	<u>£3,344.16</u>	<u>£557.36</u>	Invoice for payment	<b>Totals</b>	<b>£7,779.96</b>	<b>£1,296.76</b>					<b>Less</b>				SVA	£1,798			CBC Grant	<u>£2,750</u>			<b>SPC cost</b>	<b>£3,231.96 – VAT = £1,935.20</b>			<p><b>Clerk</b></p>
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	<p><b>f) Steppingley Profile</b> Nothing to report.</p>																																											
	<p><b>g) Communications</b> <u>Village WhatsApp</u> group is proving to be very active and successful</p> <p><u>Village Newsletter</u> – it was agreed that newsletters are excellent as they reach all of the village – news/articles needed.</p>																																											

	<p><b>h) Finance</b>                  Finance spreadsheet was circulated prior to the meeting.                  Balances:                  Current Account: £7,061.61                  Reserve Account: £6,453.57</p> <p>To pay: Marmax Products Ltd £3,344.16</p>	
<b>8.</b>	<p><b>CORRESPONDENCE</b>                  Distributed by email.</p>	
<b>9.</b>	<p><b>ANY OTHER BUSINESS</b>  <u>St Lawrence's Church</u> – PC thanked SPC for the new noticeboard. £900 raised at harvest sale – all agreed this was a tremendous effort. Plastering – still in process due to unforeseen delays.  <u>Bus Shelter Shelves</u> – agreed new shelves would be beneficial.</p>	
<b>10.</b>	<p><b>DATE OF NEXT MEETING</b>                  Thursday, 12 November 2020</p>	

The above are considered a true and accurate account of the meeting.

Signed .....  
 Hugh Jackson (Chairman)

Date .....