

STEPPINGLEY PARISH COUNCIL

Annual General Meeting Agenda

Tuesday, 14 May 2024

at 7.30 pm

at Steppingley Village Hall

Annual General Meeting

1. Election of Chair
2. Election of Vice Chair
3. Declaration of Acceptance of Office – Chairman and Cllrs
4. Co-option of New Councillor
5. Acceptance of Apologies for Absence
6. Declaration of Pecuniary Interest
7. Appointment of Councillors to Parish Posts:
 - Planning
 - Highways
 - Footpaths, P3, Hedges, Tree Warden and Conservation
 - SVA Liaison
 - Recreation Ground
 - Steppingley Profile
 - Communications
 - Finance

Parish Council Meeting

8. Public Question Time (5 minutes)
9. CBC Councillors' Reports
10. Minutes of the Meeting held on 12 March 2024
11. Matters Arising
12. Reports:
 - a. Planning
 - b. Highways – Local Transport Plan
 - c. Footpaths, P3, Hedges, Tree Warden and Conservation
 - d. SVA Liaison
 - e. Recreation Ground – Play Equipment Inspection Report + Action Plan
 - f. Steppingley Profile
 - g. Communications
 - h. Finance

Accounts – as of 30/04/24

Current Account	£11,417.55
Reserve Account	£10,045.21

Invoices for Payment

15+18/04/24	The Play Inspection Company	Playground Inspection	£76.64
24/04/24	Steppingley Village Hall	2023/24 Hall Hire for Meetings	£350.00

13. 2023/24 Annual Return:

1. Internal Auditor's Report
2. Governance Statement
3. Accounting Statements
4. Certificate of Exemption

14. Correspondence

15. Matters to be Brought Forward to Next Meeting

16. Date and Time of Next Meeting – Tuesday, 9 July 2024 @ 7.30 pm

Clerk to the Council:
Julie Todd
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