

ANNUAL GENERAL MEETING MINUTES

For: Steppingley Parish Council
 Held on: Wednesday, 5 May 2021

PRESENT

Pauline Henninger
 Hugh Jackson (Chair)
 Melissa Jordan
 Marcus Webb
 Chris Wood
 Lionel Yarde
 Julie Todd (Clerk)

IN ATTENDANCE

Andrew McIhatton
 Barbara McIhatton
 Cllr Neil Bunyan - CBC
 Cllr Charles Gomm - CBC
 Cllr Gareth Mackey – CBC

APOLOGIES

This meeting was held over the internet using Zoom due to COVID-19		
Agenda Item	APOLOGIES	ACTION
1.	None	
2.	RESIGNATIONS AND APPOINTMENTS None	
3.	CONFIRMATION OF ELECTED MEMBERS The clerk confirmed elected members are: Pauline Henninger, Hugh Jackson, Melissa Jordan, Marcus Webb, Chris Wood and Lionel Yarde.	
4.	ELECTION OF CHAIR Cllr Wood proposed Hugh Jackson, this was seconded by Cllr Webb seconded and the motion was passed unanimously.	
5.	DESIGNATION OF PORTFOLIOS It was unanimously agreed the councillors would keep their portfolios, namely: - Vice Chair – Cllr Henninger - Planning – Cllr Jackson - Highways – Cllr Wood - Footpaths, P3, Hedges, Tree Warden and Conservation – Cllr Yarde - SVA Liaison – Cllr Jordan - Steppingley Profile – Cllr Jordan - Communications – Cllr Henninger - Finance – Clerk	
6.	CBC COUNCILLORS' REPORTS Cllr Gomm reported: <u>East/West Rail</u> – upgrade of Marston Vale line with possible closures of stations. Currently in 10 week consultation. CBC portfolio holder is Cllr Sue Clark tel 0300 300 8504. Cllr Jackson to register for updates.	HJ

	<p>Cllr Mackey reported: <u>Flitwick Interchange</u> – to be completed by end of 2021. Step free access (to be paid for by Network Rail) scheduled for 2024. <u>Flitwick Road</u> – patching due to take place end of June – road closure order has been issued. Cllr Mackey has requested more information and is conscious of the impact on the businesses in Flitwick Road. Hopes work can be co-ordinated with Anglian Water closure and has discussed this with CBC Highways. Discussion re length of Anglian Water closure, days of inactivity and whether one carriageway could be kept open.</p> <p><u>Steppingley Crematorium</u> – CBC intend to withdraw current application and then resubmit in the summer. Discussion re co-ordinated approach with Flitwick TC and Ampthill TC; potential development corridor up to Millbrook. Cllr Jackson again reiterated SPC’s request for a clear statement from CBC regarding their plans for Bill Jellis’ farm and disappointment that the field is still laying fallow and weeds are not controlled. Discussion re whether there was a mains gas line running through the field and a 200 metre building exclusion zone.</p> <p>Cllr Bunyan reported: <u>New Care Home</u> – to be sited on the old leisure centre site. Now officially cleared with work to start in October for completion in 2024. 88 individual housing units.</p> <p>The following items were closed in accordance with Section 1.2 of Public Bodies (Admission to Meetings) Act 1960. Resident Mr McIlhatton expressed his dissatisfaction. Cllr Jackson assured Mr McIlhatton this was in accordance with the statute.</p>	GM
<p>7.</p>	<p>2020/21 AUDIT <u>Annual Return y/e 31st March 2021</u> – passed by the internal auditor and circulated to the meeting. 2020/21 Certificate of Exemption, Annual Governance Statement and Accounting Statement were agreed unanimously. <u>Risk Assessment</u> – circulated prior to the meeting and unanimously approved. <u>Asset Register</u> - circulated prior to the meeting and unanimously approved.</p>	
<p>8.</p>	<p>MEMBERS’ INTERESTS None</p>	
<p>9.</p>	<p>MINUTES OF 17 MARCH 2021 MEETING Approved and duly signed.</p>	
<p>10.</p>	<p>MATTERS ARISING</p>	

	To be covered in reports.	
11.	REPORTS To be covered in Annual Parish Meeting which immediately followed this meeting.	
12.	CORRESPONDENCE Distributed by email.	
13.	ANY OTHER BUSINESS None	
14.	DATES OF MEETINGS Wednesday, 14 July 2021 Thursday, 9 September 2021 Wednesday, 14 November 2021 Thursday, 13 January 2022 Thursday, 10 March 2022	

The above are considered a true and accurate account of the meeting.

Signed
Hugh Jackson (Chairman)

Date