

MINUTES

For: Steppingley Parish Council
 Held on: Tuesday, 14 March 2023

PRESENT

Hugh Jackson (Chair)
 Pauline Henninger
 Melissa Jordan
 Marcus Webb
 Chris Wood
 Lionel Yarde

IN ATTENDANCE

Cllr Charles Gomm - CBC
 Julie Todd (Clerk)

APOLOGIES

Cllr Neil Bunyan
 Cllr Gareth Mackey

Agenda Item	APOLOGIES	ACTION
1.	Ward Councillors Bunyan and Mackey.	
2.	MEMBERS' INTERESTS None	
3.	<p>CBC COUNCILLORS' REPORTS Cllr Gomm reported:</p> <ul style="list-style-type: none"> • FixMyStreet – JackBowers, CBC Highways has reported issue to Cllr Ian Dalgarno. It is hoped that the system will be fully functioning early in the new financial year – integrating highways and environment systems. • Crematorium – Cllr Jackson raised issue of the hedge being removed contra to planning conditions and lighting being in contravention of Steppingley’s dark skies policy It was agreed Cllr Jackson to write to CBC – Eugene Ghent. • Flitwick Station Interchange – currently bus companies are refusing to use. Changes to layout will be made. • Flitwick Station Step Free Access – Network Rail project to be completed by end of 2024 • Steppingley Road Senior Living Village – project is running to time • Aldi – finish date late summer • A6 Clophill Roundabout – works have started • Bridleway 1 – sandy track has now been tarmac’d. It was agreed this is inappropriate and a waste of money. Cllr Jackson to write to CBC asking why a country track has been tarmac’d. • CBC Green Policy – Cllr Jackson reported that Windsor and Maidenhead have a green policy. Cllr Jackson to write to Cllr Kevin Collins, portfolio holder to enquire what CBC’s Green Policy is. 	<p style="text-align: center;">HJ</p> <p style="text-align: center;">HJ</p> <p style="text-align: center;">HJ</p>

<p>4.</p>	<p>MINUTES OF MEETING 10/01/23 It was unanimously agreed that the minutes represented a true account of the meeting and were duly signed by Cllr Jackson.</p> <p>This was Cllr Gomm’s last PC meeting as Ward Councillor. Cllr Jackson thanked him for all his work on behalf of Steppingley.</p>	
<p>5.</p>	<p>MATTERS ARISING 5. SVA – Gigaclear’s initial quote to connect the pavilion – activation £166.67 + £30 pm or £56.05 pm with no activation fee. It was agreed to see if Gigaclear will offer a better deal. Cllr Henninger to circulate details.</p>	<p>PH</p>
<p>6.</p>	<p>REPORTS a) <u>Planning</u> See (3) above.</p> <p>b) <u>Highways</u> Cllr Wood reported: <ul style="list-style-type: none"> • SIDs – CBC invoice for £10,434.70 received. Cllr Wood to approach Bedfordshire PCC for payment of £10,000 grant. • Village Entrance Gates – these have been much admired. Cllr Wood to treat the wood in due course. </p> <p>c) <u>Footpaths, P3, Hedges, Tree Warden & Conservation</u> Cllr Yarde reported: <ul style="list-style-type: none"> • BP1 – see (3) above. • Recreation Ground Trees – 1 to be replaced in “avenue” and 2 by Rectory Road. </p> <p>d) <u>SVA</u> Cllr Jordan reported: <ul style="list-style-type: none"> • SVA to send SPC insurance invoice. • Village hall windows to be replaced in April (£10k) • Pavilion – had a quote for cleaning - £250. It was agreed the cricket club need to keep the pavilion in better order. SVA to renegotiate lease with cricket club in July. Discussion re letting out pavilion. • Quiz and wine tasting evenings raised £350. • Upcoming events: bingo 22/04; Coronation on the cricket pitch 07/05; beer festival tba. </p> <p>e) <u>Recreation Ground</u> Cllr Webb reported: <ul style="list-style-type: none"> • Play Equipment – annual inspection to take place in May. • Recreation Grounds – it was agreed to accept the quotes from RS Groundcare (09/03/23 - £2,940 +VAT) and Complete Weed Control (£275 + VAT). Costs to be split evenly between the cricket club, SVA and SPC. </p>	<p>CW/Clerk</p> <p>CW</p> <p>LY/Clerk</p>

	<p>f) <u>Steppingley Profile</u> Cllr Jordan proposed having coloured tarmac to mark the entrances to the village. Cllr Wood to investigate.</p> <p>g) <u>Communications</u> Nothing to report.</p> <p>h) <u>Finance</u> The financial spreadsheet was circulated prior to the meeting.</p> <p>Balances: Current Account £8,446.60 Reserve Account £9,237.61</p> <ul style="list-style-type: none"> • Mandate – Dr Eilbeck has been taken off the mandate and Cllr Henninger added. • Online Banking – To be applied for. • Flitwick Banking Hub – with the closure of Barclays in April Barclays will be offering a cut down service in the Rufus Centre (3 days a week). Flitwick TC are pursuing opening a banking hub. • 2022/23 audit – it was agreed to ask Tim Stokes to undertake the audit. 	<p>CW</p> <p>Clerk</p> <p>Clerk</p>
7.	<p>GREAT BRITISH SPRING CLEAN Details circulated to councillors prior to the meeting. It was agreed the village has an “ongoing ad hoc” programme.</p>	
8.	<p>POLICIES AND PROCEDURES It was unanimously agreed to adopt the financial regulations; asset register; standing orders and risk assessment as per email 07/03/23.</p>	Clerk
9.	<p>CORRESPONDENCE Circulated prior to the meeting.</p>	
10.	<p>MATTERS TO BE BROUGHT FORWARD TO NEXT MEETING Pavilion WiFi</p>	

11.	DATE OF NEXT MEETING Annual Parish and Annual Statutory Meetings - Tuesday, 23 May 2023.	
------------	---	--

The above are considered a true and accurate account of the meeting.

Signed
Hugh Jackson (Chairman)

Date