

STEPPINGLEY PARISH COUNCIL MEETING MINUTES

For: Steppingley Parish Council
 Held on: Tuesday, 11 July 2023

PRESENT

Pauline Henninger
 Hugh Jackson (Chair)
 Melissa Jordan
 Marcus Webb
 Chris Wood
 Lionel Yarde
 Julie Todd (Clerk)

IN ATTENDANCE

Cllr Ian Adams - CBC
 Cllr Heather Townsend -
 CBC

APOLOGIES

Cllr Gareth Mackey – CBC

Agenda Item	ACTION
<p>1.</p>	<p>Apologies for Absence Apologies were received from Councillor Gareth Mackey.</p>
<p>2.</p>	<p>Members' Interests Clerk re salary.</p>
<p>3.</p>	<p>CBC Councillors' Reports Cllr Adams – see Premises Licence Applications below.</p> <p>Cllr Townsend: <u>Schools for the Future</u> – CBC are currently reviewing the budget/funding for moving from a 3 to a 2 tier system. Flitwick/Amphill are towards the end of the process – 2030s. <u>Froghall Field</u> – new application for housing likely to be submitted September. <u>Highways</u> – councillors visited Steppingley with CBC Highways. The hedges around Peakes End bend have now been cut. Gulleys are to be jetted and flooding around Beckerings/Rectory Road to be monitored. <u>Rectory Road Resurfacing</u> – this is scheduled however SPC questioned whether this was necessary. Cllr Jackson to email Cllr Townsend to follow up. <u>Flitwick Station</u> – buses will be using the station stop from the end of July. Step free access scheduled for April 2024.</p>
<p>4.</p>	<p>Premises Licence Applications – Warren Farm and Flitfest Cllr Adams attended the Licensing Sub-Committee meeting where the application for Warren Farm was discussed. The application failed on 4 of the police objectives. Presentations were given by the police and environmental health. It was agreed that events of this nature and size (up to 5,000 people and 10 events a year) were very concerning and that the notices should have been posted every 50m around the proposed venue and published in the local newspaper. The application was rejected. The Ward Councillors, along with Tingrith PM, had objected however the objections were received outside the consultation timeframe so were not</p>

	<p>considered. The three Ward Councillors agree that they will submit an objection to any future similar applications.</p> <p>Flitfest – the Clerk reported that CBC have agreed to noise monitoring equipment being installed for the next event.</p> <p>Both Cllr Jackson and the Clerk have registered for the Licensing email alerts however have not received any to date despite new license applications. Clerk to follow up.</p>	Clerk
5.	<p>Minutes of Last Meeting: AGM 23/05/23</p> <p>Cllr Wood proposed that the minutes be accepted as a true and accurate record of the meeting. Cllr Yarde seconded and it was unanimously agreed. Cllr Jackson signed the minutes.</p>	
6.	<p>Matters Arising</p> <ul style="list-style-type: none"> - CB/20/02325/FULL The Drovers – application has been withdrawn. - Reservoir - bridge over stream and kissing gate for FP1 - Cllr Yarde emailed Cllr Mackey with details. Clerk to follow up with Cllr Mackey. 	Clerk
7.	<p>Reports</p> <p><u>a. Planning</u> CBC S106 Seminar – Cllr Jackson to attend.</p> <p><u>b. Highways</u> Flitwick Road 30mph Sign – facing wrong way. Cllr Wood to report. Eversholt Road SID – branches to be cut back so sign can be clearly sign. Investigate possibility of lowering sign.</p> <p><u>c. Footpaths, P3, Hedges, Tree Warden & Conservation</u> - Cricket Pitch Hedges – quote of £950 received from Richard Harris to cut back hedges behind pavilion and along long side; remove dead tree and brambles, raise the canopy on lime trees. It was agreed to accept this quote due to the urgency of the work. - Rabbit Fencing – this will be reviewed once the hedges have been cut.</p> <p><u>d. SVA Liaison</u> Cllr Jordan reported: - Village Hall – windows are to be refurbished mid August. - 16/09/23 Sausage and Beer festival - End October Quiz - Pavilion – new licence agreement between SVA and Cricket Club to be drawn up.</p> <p><u>e. Recreation Ground</u> Safety inspection of play equipment has taken place. No urgent repairs required. It was agreed to review the playground and the need for possible new equipment in the next financial year.</p>	<p>Clerk</p> <p>CW</p> <p>CW</p> <p>Clerk/LY</p> <p>LY/CW</p> <p>MJ</p>

	<p>Quotes to be obtained for hooped metal railings for play area perimeter.</p> <p><u>f. Steppingley Profile</u> - Village sign in the triangle outside The French Horn to be repaired. - Road markings – Cllr Jordan to circulate proposal. - Defibrillator – new battery and pads to be ordered.</p> <p><u>g. Communications</u> WhatsApp village group continues to thrive.</p> <p><u>h. Finance</u> The financial spreadsheet was circulated prior to the meeting.</p> <p>Accounts – as of 30/06/23</p> <table border="1" data-bbox="419 757 914 831"> <tr> <td>Current Account</td> <td>£14,459.61</td> </tr> <tr> <td>Reserve Account</td> <td>£9,261.67</td> </tr> </table> <p>Invoices agreed for payment:</p> <table border="1" data-bbox="419 898 1278 1173"> <tr> <td>07/06/23</td> <td>RS Groundcare*</td> <td>Recreation Ground</td> <td>£2,400.00</td> </tr> <tr> <td>20/06/23</td> <td>Richard Harris</td> <td>Recreation Ground Hedges</td> <td>£300.00</td> </tr> <tr> <td>30/06/23</td> <td>Village Garden Maintenance Services</td> <td>Recreation Ground Grass Cutting</td> <td>£125.00</td> </tr> </table> <p>* To be split between SPC/SVA/Cricket Club</p> <p>- Online banking – NatWest are currently not offering online banking for community accounts. It was agreed to investigate changing to Unity Trust or First Direct. - Clerk’s Salary – it was agreed to raise the Clerk’s salary to £15.67 ph. The Clerk thanked the Council.</p>	Current Account	£14,459.61	Reserve Account	£9,261.67	07/06/23	RS Groundcare*	Recreation Ground	£2,400.00	20/06/23	Richard Harris	Recreation Ground Hedges	£300.00	30/06/23	Village Garden Maintenance Services	Recreation Ground Grass Cutting	£125.00	<p>MJ</p> <p>MJ</p> <p>MJ Clerk</p> <p>Clerk</p>
Current Account	£14,459.61																	
Reserve Account	£9,261.67																	
07/06/23	RS Groundcare*	Recreation Ground	£2,400.00															
20/06/23	Richard Harris	Recreation Ground Hedges	£300.00															
30/06/23	Village Garden Maintenance Services	Recreation Ground Grass Cutting	£125.00															
<p>8.</p>	<p>Pavilion WiFi It was agreed to put this on hold.</p>																	
<p>9.</p>	<p>Correspondence Distributed by email.</p>																	

10.	Matters to be Brought Forward to Next Meeting None	
11.	Date and Time of Next Meeting Tuesday, 12 September 2023 @ 7.30 pm in the village hall.	

The above are considered a true and accurate account of the meeting.

Signed

Date